

**Midwest Medical Center and Midwest Health Clinic**  
**Authorization to Release Information**

Patient Name (Printed): \_\_\_\_\_

Date of Birth: \_\_\_\_\_

\*Staff please circle MMC or MHC below

**I authorize Midwest Medical Center/Midwest Health Clinic One Medical Center Drive, Galena, IL 61036 to disclose the information described below to:**

Name	Street Address	City	State	Zip Code	FAX #
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**Please specify the information to be released:**

- Hospital Records       Clinic Records.  
 All medical records, including lab, x-ray, immunizations, and records and correspondence obtained from other healthcare providers  
The following categories are **EXCLUDED** from disclosure, unless specifically checked:  Mental health information (including ADHD);  
 AIDS/HIV-related information, diagnosis, test results;  Substance abuse (drug or alcohol).

**OTHER:** \_\_\_\_\_

The requested disclosure of information is for the following purpose: **X** \_\_\_\_\_

This authorization expires one year from the date signed. I understand that I may revoke this authorization at any time by a written request to do so.

The undersigned patient (guardian or legal representative, if applicable) hereby recognizes that the medical information and medical records sought to be disclosed are privileged and confidential, and subject to disclosure upon the authorization of the undersigned only, except where provided by law. The undersigned patient also understands that if the request is for medical records generated by the Midwest Medical Center/Midwest Health Clinic, he/she may review the disclosed information by contacting the Midwest Medical Center/Midwest Health Clinic, One Medical Center Drive, Galena, IL 61036; Telephone (815) 777-1340 (hospital) or (815)776-7381 (clinic). I further understand that, except in the case of substance abuse, mental health or AIDS/HIV-related information, if the person or entity that receives the information is not covered by the federal privacy regulations, or is not a business associate of that person or entity, the information described above may be re-disclosed and will no longer be protected by regulation. A photocopy or exact reproduction of this signed authorization shall have the same force and effect as the original.

**X** \_\_\_\_\_  
Signature of patient (or patient's legal representative) \_\_\_\_\_ Date \_\_\_\_\_

Printed name of patient's legal representative: \_\_\_\_\_  
(Parent, Guardian, Healthcare POA, etc.) \_\_\_\_\_ Relationship (if not the Patient) \_\_\_\_\_

***The following must also be completed if the information to be disclosed is protected by the Illinois Mental Health and Developmental Disabilities Confidentiality Act, or the Federal Confidentiality of Alcohol and Drug Abuse Patient Records Act.***

The specific nature of the information to be disclosed is: \_\_\_\_\_

The purpose of the disclosure is: \_\_\_\_\_

It has been explained to me that if I refuse to consent to this release of information, the following are the consequences (specify, if any):  
\_\_\_\_\_

I understand that the person or entity receiving this information has the right to inspect and copy the information to be disclosed:

Signed **X**: \_\_\_\_\_ Date: \_\_\_\_\_

Witness: \_\_\_\_\_ Date: \_\_\_\_\_

Signature

Printed Name

**NOTICE TO RECEIVING AGENCY/PERSON:** *Release of Mental Health Information* (including ADHD): Under provisions of the Illinois Mental Health and Developmental Disabilities Confidentiality Act, you may not re-disclose any of this information unless the person who consented to this disclosure specifically consents to such re-disclosure. *Release of Substance Abuse Information:* Under the Federal Act of July 1, 1975, Confidentiality of Alcohol and Drug Abuse Patient Records, no information from such records herein authorized for release may be further disclosed without specific consent to such re-disclosure. *Release of AIDS/HIV Related Information:* Under Federal Privacy rules, AIDS/HIV related information may not be re-disclosed unless the person who consented to this disclosure specifically authorizes such re-disclosure.

(For internal use) Date copied: \_\_\_\_\_; (circle) mailed/faxed/personal pickup; initial \_\_\_\_\_